

2020 Vendor Information

Check-In Instructions • Maps • More

Pick up Vendor Packet & Parking Pass prior to setting up booth

ALL VENDOR'S CHECK-IN INSTRUCTIONS
THURSDAY CHECK-IN LOCATION: 101 Spring Ho Ave., Lampasas, TX 76550 (See Map Pg. 2)
No vendor may check in except during check-in hours.

SOUTH side of Park vendors		◀ THURSDAY CHECK-IN ▶	NORTH side of Park vendors	
FOOD VENDORS				
8:00 a.m. to 11:00 a.m., Thursday, 07-9-2020 Booths No. 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 49 and 50 ONLY			8:00 a.m. to 11:00 a.m., Thursday, 07-9-2020	
11:00 a.m. to 1:00 p.m., Thursday, 07-9-2020 Booths No. 1 thru 5 and 19 thru 33				
NON-FOOD VENDORS				
11:00 a.m. to 1:00 p.m., Thursday, 07-9-2020 Booths No. 1 thru 5 and 19 thru 33 ONLY			8:00 a.m., Thursday, 07-9-2020	
1:00 p.m. to 6:00 p.m., Thursday, 07-9-2020 Booths No. All remaining booths				
SOUTH side of Park vendors		◀ FRIDAY CHECK-IN ▶	NORTH side of Park vendors	
NON-FOOD VENDORS				
8:00 a.m., Friday, 07-10-2020, at.... Spring Ho Park Hdqrs., North Side of the Creek			8:00 a.m., Friday, 07-10-2020, at.... Spring Ho Park Hdqrs., North Side of the Creek	

Vendor Rules, Conditions, Obligations and Information

- ***Friday Noon:** Vendors must be checked in prior to **NOON Friday** to avoid their vendor space being resold. *No refunds will be given for late check-in or inclement weather situations.*
- ***Thursday 9am:** Starting at 9am Thursday, the paved parking area south of Sulphur Creek will be restricted to parking for emergency vehicles, City of Lampasas government vehicles and authorized Spring Ho vehicles. **You may load or unload your vehicle in this area. You are allowed one hour for loading and unloading, then your vehicle must be immediately removed, or it may be towed away at the owner's expense. This area is restricted to the use stated above from 7:00a.m. until 6:00p.m. each Festival day. Any vehicles in the area after hours must be removed by 7:00a.m. the following morning or it will be towed at the owner's expense. You must park at the Lampasas Middle School Gymnasium** (see map on page 2).
- ***ALL Vendors are responsible for and must pay their own sales tax.** Lampasas County sales tax is 8.25%.
- ***Vendor parking permits must be displayed at all times.**
- *Your entire operation, including ropes, tents, pegs, etc. must fit into your 10'x20' space. You may purchase another full space, but you will be charged accordingly. You must advise us if you require a second space when you submit your contract.
- *Many spaces are not shaded, so be prepared to provide yourself with shelter from the sun. Although water and electricity are available to most spaces, be prepared with water hoses and electrical cords for your needs. **NO** vendor can have more than one electrical outlet per booth. No auxiliary power sources will be permitted in the park vendor area.
- ***Only minimum security is provided, which is limited to the early evening hours. There is security during the late-night hours. Be prepared to look after your own property. Lampasas Spring Ho Festival, Inc. is not responsible for any vendor property.**

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- *The vendor shall be responsible for cleaning up their area during and following the festival.
- *Lampasas Spring Ho Festival, Inc. shall not be responsible for losses incurred due to inclement weather.
- *In case of inclement weather, vendors will be directed by the Spring Ho Committee or the City of Lampasas when to vacate park premises. It is the vendor's responsibility to immediately remove all belongings when directed to vacate. For assistance, a wrecker service is available, 512-556-6285.
- *Lampasas Spring Ho Festival, Inc. shall have exclusive control of scheduling crowd and traffic control, with the assistance from groups and persons as it deems appropriate, including but not limited to Lampasas area law enforcement agencies.
- *Lampasas Spring Ho Festival, Inc. reserves the right to accept or reject items in order to maintain a family-oriented quality festival. All merchandise must be displayed in a neat and organized manner.
- *Lampasas Spring Ho Festival, Inc. will furnish only the following listed items for use in connection with the park concessions, Publicity for the Festival and Electricity.
- *All Forms, Maps, Contact Information, Brochures, Parade Route and more are available at www.springho.com.
- *The Vendor will be responsible for providing lighting within their own booth space for evening hours.

W. M. Brook Park, Sulphur Creek, Parking and the Spring Ho Festival Office Map

